



Formatting Your Source Cards (Supplement)

Name: _____

Date: _____ Class: _____

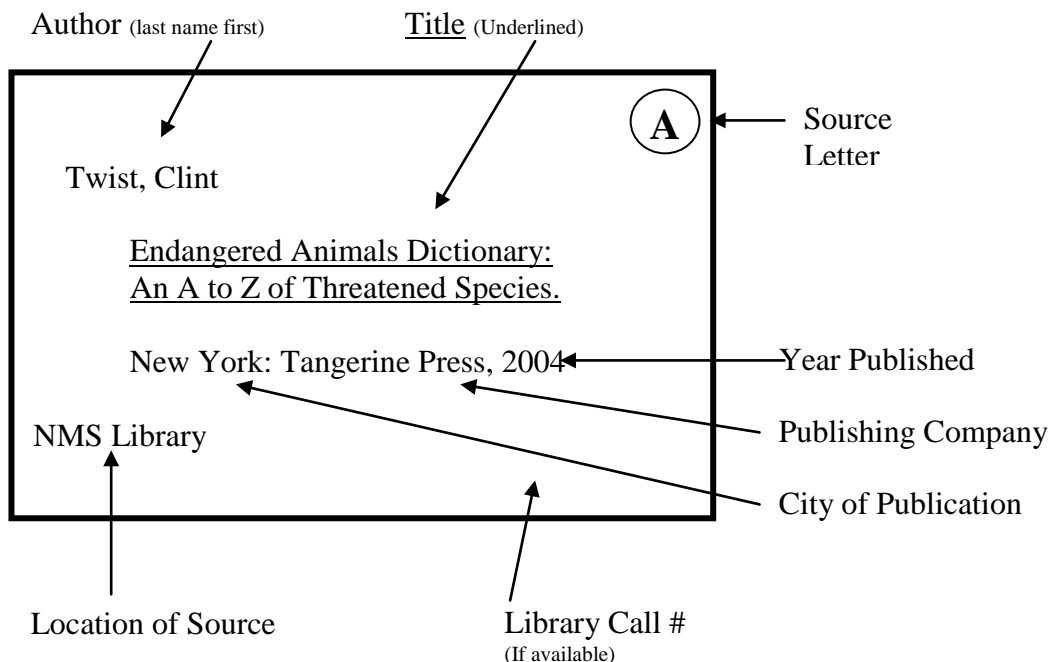
The examples below are designed to help you format your source cards. You will need to **complete one source card for each source of information** you use as a resource. You will use this information to construct your Bibliography of Works Cited panel. Although these examples do not cover every possible source of information, they may be adapted to most that you will use.

Sample Source Cards

Book with a Single Author

Notes:
 If more than one author is listed, include additional names to the right of the main one.

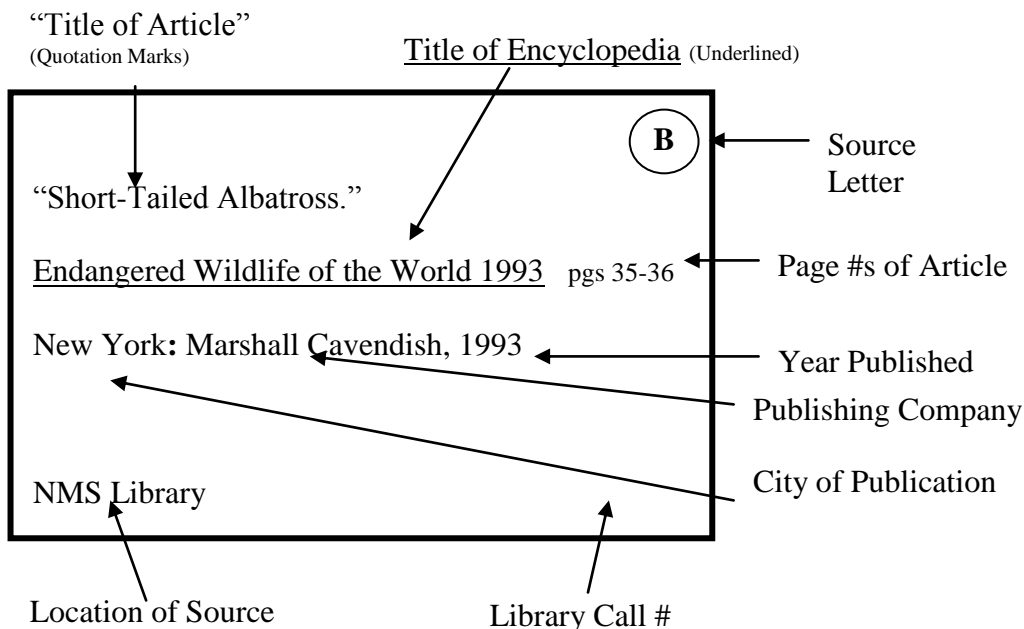
Use the main Editor's name if no author is given.



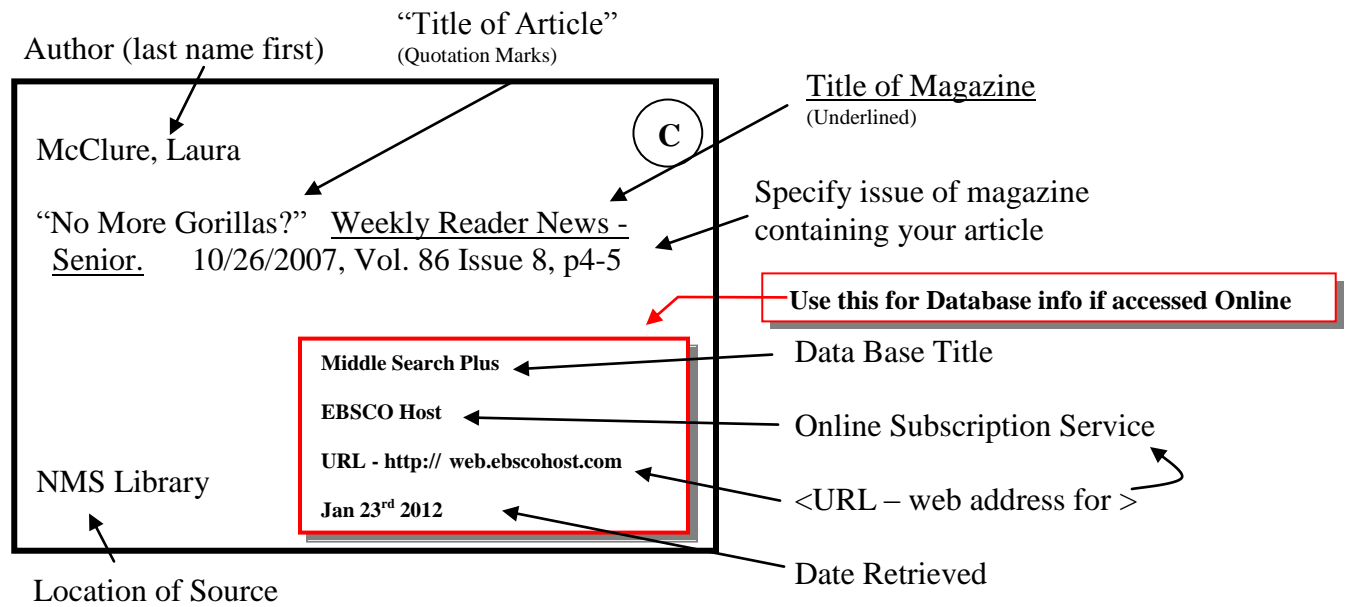
Encyclopedia

Notes:
 If an author is given, simply put the info at the top-left part of the card.

For Multi-volume editions include the volume # after the edition.



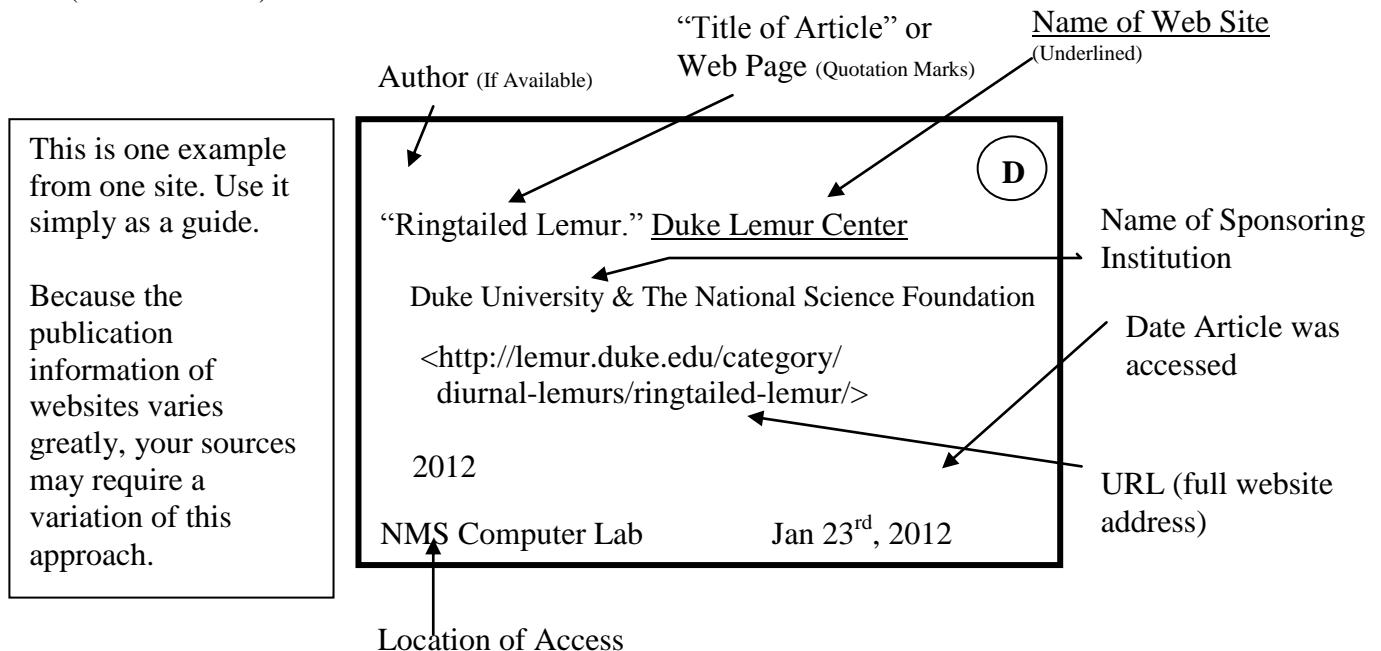
Magazine/Journal Article



Online Sources

There is great variety in the information that is available on the Web. When documenting information from the Internet include as much information from the list below that is relevant and available.

- Name of Author (if available)
- Title of Web Page or Document
- Date of Publication or latest update
- Name of institution or organization sponsoring or associated with the site
- Date you accessed the source
- URL (Web site address)



This is one example from one site. Use it simply as a guide.

Because the publication information of websites varies greatly, your sources may require a variation of this approach.